

MINUTES

Meeting of the BC Assayers Certification Program Board of Advisors

**BCIT Campus Room 111, SE Building,
3700 Willingdon Ave., Burnaby, B.C.**

September 24th , 1998, 9.30 A.M.

Summary of Action Items

1. John Gravel, Ray Lett and Mac Chaudhry to discuss options for an award to Program Partners and report back with proposals to the Board at the next meeting.
2. Keith Rogers to send an announcement about the partnership and a request for assistance in assaying examination test samples to all known certified assayers.
3. Ray Lett to change the Business Plan to make reflect clear separation of the BCIT training and the Assayers Certification program.
4. Keith Errington to arrange for a partnership invitation mailing through BCIT targeting equipment suppliers using lists and invitation card supplied by Keith Rogers and Lloyd Twaites.
5. The Assayers Advisory Board approve payment to Mac Chaudhry for up to \$900 for a phone fax/copy machine for Mac Chaudhry and up to \$50 for a dedicated phone line and long distance charges.
6. Addition of Environmental topics in the Assayers Examination curriculum and Updates to the Program brochure discussed at the next Advisors Board meeting.
7. Lloyd Twaites to thank contributing partners, mail copies of the Assayers Advisory Board Invitation to potential new partners and to write a press release for the Canadian Mineral Analysts and the Society of Mineral Analysts Newsletters.