

# *Assayers Foundation of British Columbia*



**Draft MINUTES**  
of the  
**Annual General Meeting of the Certified Assayers Foundation of British Columbia**  
held in  
**Room SW9-118. British Columbia Institute of Technology,**  
**3700 Willingdon Ave. Burnaby, BC.**

**April 24<sup>th</sup>, 2009**

***Present:***

Ray Lett (Secretary/Treasurer)	Victoria, BC
Paul Morrison	Burnaby, BC.
Elga Altybayeva	Vancouver, BC
Scott Daniels (Chair)	Trail, BC.
Elaine Woo	Burnaby, BC.
Mac Chaudhry	Victoria, BC
Alice Pang	Vancouver
John Grave	Vancouver

## **1. Approval of the Meeting Agenda**

The meeting was called to order at 12.15 a.m. by the Chair, Scott Daniels and a quorum of members determined to be present. The Agenda was tabled and additional items for discussion invited. There were no additional items for discussion.

*Proposed by Elaine Woo and seconded by Alice Pang that the Agenda for the Annual General Meeting, April 24<sup>th</sup>, 2009 be accepted.* **Discussion:** None. Unanimous acceptance of the Motion.

## **2. Minutes of the Annual General Meeting of the Certified Assayers Foundation of British Columbia held on April 4<sup>th</sup>, 2008.**

The Secretary had distributed minutes before the Annual General Meeting.

*Proposed by Mac Chaudhry and seconded by Alice Pang that the Minutes of the April 4<sup>th</sup> 2008 Annual Meeting of the Assayers Foundation of British Columbia be accepted*

**Discussion on Matters arising from the Minutes:** There was no discussion on the Minutes.

Call for a vote on the Motion. Unanimous acceptance of the Minutes as presented.

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### **3. Chair Report (Scott Daniels)**

Prosperity enjoyed during the first half of 2008 is all but a distant memory. Canada's economy has been dragged down by an unrelenting global recession. This recession has also dealt a hard hit on mining and related industries, both at home and abroad. Strong fundamentals and a solid foundation of more than a hundred years of mining industry expertise in BC will be instrumental to our recovery.

Until we see this recovery, our industries and workers will experience stress. While a poor economy should lead to improved availability of personnel, this does not appear to be the case for qualified personnel in our industry, namely Certified Assayers. Government of BC Certified Assayers have always been a highly sought-after resource, and this is evermore the case.

A number of challenges that have faced the BC Assayer Certification Program are now greater challenges than they were yesterday. We are challenged to have succession plans for our board of examiners. We are challenged to determine what will be required to attract qualified examiners. Additionally, we continue to face the ongoing challenge of attracting sufficient numbers of young people to the vocation of Assaying. We will work together to meet these challenges with decision and action.

In BC, the profession of Assaying is governed by an Act of legislation (BC Ministry of Energy, Mines and Petroleum Resources Act RSBC 1996, Chapter 298, Section 19) requiring that assays on rock, mineral or metallurgical products be performed by or under the supervision of Certified Assayers.

The Assayers Foundation continues to assist the Advisory Council, providing financial stability to the Certification Program. In 2008, the Foundation awarded a record number of scholarships, three to Assayer Trainees and one to a student graduating from the BCIT Chemical Sciences program. We are grateful to our members and the Canadian Mineral Analysts for their support to continue these scholarships.

We must all strive to encourage as many qualified and certified assayers as possible so our industries continue to rank amongst the finest in the world.

*Proposed by Ray Lett and seconded by Mac Chaudhry that the 2009 report from the Chair be accepted.*

**Discussion:** None. Unanimous acceptance of the Chair report as presented.

### **4. Secretary –Treasurer Report (Ray Lett)**

Since an Advisory Council Meeting on November 21<sup>st</sup>, 2008 the Secretary - Treasurer has:

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- Sent program updates to Mark Glendron, BCIT for revising the BCIT BC Assayers Web page and updates to Scott Daniels for revising the BC Assayers [www.bcassayer.com](http://www.bcassayer.com) site.
- Recorded and distributed draft minutes of November 24<sup>th</sup>, 2008, Foundation Advisors Council meeting to Council members. Also distributed Minutes for the Foundation 2008 AGM Minutes and an agenda for the 2009 AGM and April 24<sup>th</sup>, 2009 Advisors Meeting.
- Maintained and updated the Foundation's membership list. There are presently 18 Foundation members including the Ministry of Energy, Mines and Petroleum Resources, the British Columbia Institute of Technology, the Chair and members of the BC Assayers Certification Program Board of examiners, the Canadian Mineral Analysts (CMA) commercial assay laboratories, equipment suppliers and mining companies.
- Arranged for a \$500 trainee assayer scholarship to be awarded to Mr. Joseph Wu and \$1000 scholarships to be awarded to Ms Dingquin (Nancy) Pan and Ms Sophie Li. The scholarships were presented by the Chair of the Assayers Program Board of Examiners at a Vancouver Mineral Exploration Group lunch meeting on November 26<sup>th</sup>, 2008. The \$1000 scholarships were sponsored by the Canadian Mineral Analysts. A \$1000 BCIT graduate achievement scholarship sponsored by the BC Assayers Foundation was awarded to Patty Lin in June 2008.
- Confirmed with BCIT that the BC Assayers Foundation would award a \$500 graduation achievement scholarship in June 2009.
- Monitored the BC Assayers Foundation bank accounts. The Assayers Foundation presently has one year RBC cashable GIC of \$15,038.80 at 0.3% per annum maturing on April 13, 2010 and the balance in the RBC chequing account on April 20<sup>th</sup> 2009 was \$8,202.75.

*Proposed by Mac Chaudhry and seconded by Elaine Woo that the 2009 Secretary/Treasurer report be accepted.*

**Discussion:** *Scott Daniels* – Recommend that, if possible, a contribution to BCIT for the graduation achievement scholarship be maintained at \$1000 and not decreased. Consideration should be given to using some of the Canadian Mineral Analysts donated funds for a graduation achievement scholarship.

*Elaine Woo:* The CMA donates \$3000 for a graduation achievement scholarship to BCIT so an additional contribution from the Assayers Foundation would be duplication.

*Mac Chaudhry:* The CMA should be formally thanked for their contributions to the BC Assayers Foundation in 2008 and 2009.

**Vote on the Motion:** Unanimous acceptance of the report as presented.

*4.1 Proposed by Mac Chaudhry and seconded by Elaine Woo that the British Columbia Assayers Foundation formally thank the Canadian Mineral Analysts for their contribution of funds towards scholarships. Formal thanks would be made by either Scott*

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*Daniels or Elaine Woo or another member of the British Columbia Assayers Foundation at the 2009 Canadian Mineral Analysts annual meeting.*

**Vote on the Motion:** Unanimous acceptance of the motion.

### **5. Appointment of Directors and Officers**

*Proposed by Elaine Woo and seconded by Elga Altybayeva that Keith Rogers, John Gravel, Ray Lett, Mac Chaudhry, Lloyd Twaites and Jim McLeod continue as directors of the Certified Assayers Foundation of British Columbia and that Scott Daniels be appointed as a director of the Certified Assayers Foundation of British Columbia*

**Vote on the Motion:** Unanimous acceptance of the motion.

*Proposed by Mac Chaudhry and seconded by Elaine Woo that Scott Daniels be appointed Chair of the Certified Assayers Foundation of British Columbia and Advisory Council for 2009 to 2011.*

**Vote on the Motion:** Unanimous acceptance of the motion.

*Proposed by Mac Chaudhry and seconded by Scott Daniels that Alice Pang be appointed as Vice Chair of the Certified Assayers Foundation of British Columbia and the Advisory Council for 2009 to 2011.*

**Vote on the Motion:** Unanimous acceptance of the motion.

*Proposed by Scott Daniels and seconded by Elaine Woo that Ray Lett be appointed as Secretary-Treasurer of the Certified Assayers Foundation of British Columbia and the Advisory Council for 2009 to 2011.*

**Vote on the Motion:** Unanimous acceptance of the motion.

### **6. Other Business:**

#### **6.1 Appreciation to Jim MacLeod:**

*Proposed by Scott Daniels and seconded by Mac Chaudhry that the BC Certified Assayers Advisors Council express great appreciate to Jim McLeod for his past contribution to the BC Assayers Foundation and Advisors Council.*

**6.2 Awards: Mac Chaudhry:** The Advisory Council reconsider how the Foundation's scholarships are being awarded. Currently trainee assayer scholarship candidates who is working for a company has a financial advantage in that the individual receives a salary. Ideally, scholarships should be tailored so that they would benefit individuals who have limited or no financial support for training because they do not work for a company. The Foundation would gain credit for supporting these individuals by helping to fund their training. Also, awards should be based on merit. More discussion by Council is needed to decide on the type of wards and criteria for selecting candidates.

*Scott Daniels:* There should be some flexibility on the size of the scholarships awarded. Presently they are either \$500 or \$1000. Also, if scholarships or bursaries are awarded through BCIT personal information about an applicant would be required to make a decision by the Advisory Council. However, this information is private and only

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available to BCIT staff. There are several avenues for creating an award. A scholarship can acknowledge academic achievement whereas a bursary can be granted to support living expenses during a training course.

*Elaine Woo:* An example of a successful BCIT graduate achieve award was that given by the Assayers Foundation in 2008 to Pati Lin who enrolled in the BCIT assayers training program. Previous recipients of Assayers Foundation BCIT graduate achieve awards may not have used the money to help support their training.

*Paul Morrison:* Most BCIT awards are based on credit. The awards can be (1) Graduate achieving awards given on completion of a course to recognize excellence; (2) Entrance award given as a credit against tuition fees to recognize the excellence the student applicant and (3) a Progress achieving award given to recognize excellence during a course such as completion of a course module.

**Mac Chaudhry:** All of these options should be considered in addition to bursaries.

*Proposed by Scott Mac Chaudhry and seconded by Ray Lett that the BC Certified Assayers Foundation award a \$500 BCIT graduate achievement award and a \$500 BCIT graduate progress award to mark an outstanding grade on completing part of a course. Other funds contributed by the Canadian Mineral Analysts would be distributed at the discretion of the Assayers Foundation and the process of disperse to be decided after discussion among members of the Advisors Council.*

### **Discussion:**

*Mac Chaudhry:* The number and type of scholarships and/or bursaries awarded need to match the Foundation's financial resources. Also to promote the BC Assayers it will be a requirement that individuals receiving funds from the Foundation are enrolled or do enter the assayers training program. More discussion is needed about the type of award and the process.

*Ray Lett.* Key objectives are that the scholarships are awarded to those who plan to be certified as BC assayers and also need financial support.

*Scott Daniels:* Future discussion about the types of award could be made by phone and email. Feasibility of a BCIT bursary option should be investigated

*Paul Morrison:* Willing to explore this option for the Council.

**Vote on the Motion:** Unanimous acceptance of the motion.

7. Adjournment: *Proposed (Mac Chaudhry) and seconded (John Gravel) that the Annual General Meeting of the Certified Assayers Foundation of British Columbia be adjourned at 1.30 p.m. April 24<sup>th</sup>, 2009. Accepted Unanimously.*

**Chair, Jim McLeod**\_\_\_\_\_

**Secretary, Ray Lett**\_\_\_\_\_