

Assayers Foundation of British Columbia



MINUTES
of a subcommittee-on-sustainability
Meeting of the British Columbia Assayers Foundation Advisory Council
held by conference call

March 26th, 2010

Member	Role	Affiliation	Address
Mac Chaudhry	Examiners Board Chair	BC Gov. (Ret.)	Victoria, BC.
Scott Daniels	Chair-Advisory Council	Teck Metals	Trail, BC.
Dave Lefebure	Member, Advisory Council	BC Government	Victoria, BC.
Ray Lett	Secretary-Advisory Council	BC Government	Victoria, BC.
Stephen Rowins	Member, Advisory Council	BC Government	Victoria, BC.
Alice Pang	Member, Advisory Council	ALS-Chemex	N.Vancouver, BC.
Bill Clifford	Member, Advisory Council	Anachemia	Richmond, BC.

Agenda

1. **Scott Daniels.** Revised budget to a target of \$50 000 for 2011-2012.
2. **Bill Clifford.** Update regarding financial contributions to the Assayers Foundation from different sectors of the BC Mining Industry including a process to obtain major funding from Acme Analytical and ALS-Chemex. Long-term commitments in writing?
3. **Ray Lett.** Contact list update.
4. **Dave Lefebure.** Ongoing role for Government in the Assayer Certification Program: certificates, BRDO, secretary, funding partner,
5. **Mac Chaudhry.** Brief update on progress with board of examiners.
6. **Scott Daniels.** Next priorities and actions.
7. **Other Business.**

1. Proposed 2011-2012 Budget – Scott Daniels: A revised budget to a target of \$50 000 for 2011-2012 is aimed at addressing the issue of the Assayers Program sustainability. The proposed \$49.2k budget has a deficit of \$23k. Proposed stipends for advisory council executive members are intended to encourage volunteers to join the executive. The proposed budget will be presented for approval at the BC Assayers Foundation Annual General meeting

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Bill Clifford: Closing the deficit gap should not be a problem.

Dave Lefebure: There are discretionary budget items (e.g. Advisory council stipends) & these need to be clearly identified.

Mac Chaudhry: Expense items in budget should also be prioritized in the event of a shortfall.

2. Assayers Foundation Funding - Update regarding financial contributions to the Assayers Foundation from different sectors of the BC Mining Industry including a process to obtain major funding from Acme Analytical and ASL-Chemex with long-term commitments anticipated in writing - - Bill Clifford.

Contributions total - \$38k from Acme (\$10k), ALS Chemex (\$10k), SGS Global (\$10k), Teck (\$5k), Anachemia Science (\$2k). Good number of other similar industries (e.g. Assayers, Ecoteck, IPL, will likely add to this list to make our \$49.2 budget achievable. Contributions would be recognized on BC Assayers Web site with different grades linked to contribution level e.g. > \$10K – Platinum contributor, >\$5K – Gold contributor, > \$2K – Silver contributor. Individual (e.g. \$100 can also be recognized. Long term commitments from companies is expected, so there is no anticipated problem of achieving this budget on annual basis.

Scott Daniels – Congratulations to Bill Clifford for successful fund raising. Next step in the process will be to issue invoices to contributors after the Spring AGM. It should also be recognized the the 2010-2011 budget of \$49,000 assumes a base stipend for the Examiners Chair of \$5000 plus additional \$5k for each practical & \$4K for each written exam. Significant growth in the assayers program would mean additional examinations with an increase in the stipends and adjustment to the existing budget. If two additional examinations were held in the year, an additional \$9K would be required to cover the cost of stipends.

Mac Chaudhry: Number of practical examinations depends on number of candidates. Practical examinations need to have >4 incumbents, but < 8 in order to be feasible in view of the size of the BCIT labs. There are 12 candidates for the theory examination scheduled for May 2010. Also, there should be government funding to the Assayers Foundation, ideally matching the expected 2011-2012 industry contributions.

3. Contact list progress – Ray List. A contact list has 154 individuals involved in assaying and mineral analysis including 89 BC Certified Assayers. The list contains affiliation, contact address, phone numbers and e-mail addresses including BC Assayer e-mail alias for each name. The list could be used to contact certified assayers and send out a regular email Newsletter.

Mac Chaudhry: Include a column for job/role in the present list and Council needs to consider issue of privacy of personal information when using list.

Scott Daniels: Privacy issue will be discussed in more detail at our Spring Advisors meeting when Council will further discuss and clarify roles &

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responsibilities of Council members. Council will likely need procedures in place to ensure privacy of personal information issues are handled properly.

Bill Clifford. A copy of Newsletter should be mailed, not emailed to those on the listed, ideally semi-annually.

4. Ongoing role for Government in the Assayer Certification Program - Certificates, BRDO, secretary, funding partner - Dave Lefebure:

Mac Chaudhry: Government needs to be an active funding participant with industry and BCIT in the program given that Assayers Program is legislated program.

Dave Lefebure: Encourage the Council Chair to write a letter to the Minister or Deputy Minister, MEMPR, to ask for Government funding since activity in the last year has increased the public profile of the Assayer Certification Program.

5. Board of examiners - Mac Chaudhry.

Board Resources Development office (BRDO) has four applications for the Assayers Program Examiner vacancy; 3 are from certified assayers and one from a chartered accountant. The Examiners have recommended an appointment to the BRDO. BRDO will decide on recommended candidate for examiner vacancy.

6. Next priorities and actions - Scott Daniels.

- a) Budget revision (if necessary) and approval at the spring AGM
- b) Discussion & assignment of roles & responsibilities at spring AGM

7. Other Business – Scott Daniels

a) Spring Advisors Meeting and Assayers Foundation AGM to be held tentatively on May 14th, 2010. A date to be confirmed by e-mail by Scott.

b) Approval to proceed with inviting candidates for Assayer Trainee Scholarships. A notice could be posted when \$3K funds offered by Canadian Mineral Analysts had been formerly requested from the CMA Treasurer by Ray Lett.

c) Post meeting suggestion by David Lefebure that Council provide written letters to the major corporate sponsors and include their corporate logos on the Certified Assayers Foundation Letterhead - this should only be done after receiving their approval to do so. Council might also consider revision our letterhead to include the proclamation "Assaying Capital of the World -British Columbia." This should be a point of discussion for action at the Spring AGM.